## Language Science Press Contemporary African Linguistics series Edited by Laura Downing, Michael R. Marlo, and Kristina Riedel

## Guidelines for Submitting a Book Proposal

- 1. This series will entertain proposals to publish book-length volumes on the subject of African languages and linguistics. This can include either monographs or edited volumes. Dictionary and grammar proposals should be directed to the African Language Grammars and Dictionaries series.
- 2. A full manuscript should not be submitted prior to submitting a proposal. It can be submitted only after your proposal has been reviewed and approved.
- 3. A proposal should not be more than 10 pages, excluding appendices.
- 4. Before submitting a proposal, please review the <u>Language Science Press</u> website, which includes useful information about the overall operation of the press, the <u>workflow</u> of a manuscript. Consult these <u>guidelines</u>.
- 5. For those considering submitting a proposal for an edited volume, review the Language Science Press blog posts on the <u>workflow for edited volumes</u> and on the <u>reviewing</u> of edited volumes. The first of these includes a detailed version of the timeline and some recommendations, such as having authors use a citation manager. The second page has information about different review processes to potentially follow for edited volumes.
- 6. LangSci publications eventually have to be typeset in LaTeX. Language Science Press has a page of Templates and Tools to help with this process. Initially submitted manuscripts do not have to be in LaTeX, but the final submission must eventually be converted to LaTeX. ACAL has convened a LaTeX committee to support the publication of the ACAL proceedings volumes in the CAL series. The committee developed a webpage with instructions/guidelines, templates, and instructional materials for authors of all levels of LaTeX expertise who have their submissions accepted for publication. All authors in our series are encouraged to take advantage of the resources developed for ACAL volumes.

## 7. A proposal should include:

- i. the title of the book
- ii. the name, affiliation, and email address of the author(s)/editor(s)
- iii. a short introduction to the target language(s)
- iv. a short description/abstract of the book to be written
- v. a list of topics to be covered or tentative table of contents
- vi. some information on competing, existing volumes, if any
- vii. a timeline for writing the book
- viii. a list of references/bibliography
- ix. a short CV of the author(s)/editor(s) including information on previous publications in the area of the book proposal, if any
- x. (edited volumes) indicate the type of review process that you plan to follow for your book (e.g. Compliance Review) and your plans for carrying out this review process (e.g. the series editors will manage the review process; each chapter will be reviewed by two referees)
- xi. (optional) a sample chapter or any other information you consider pertinent as an appendix to the proposal.

Send your proposal as an email attachment to <u>cal@langsci-press.org</u>.